

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, January 19, 2022

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Ms. Bobnar, Mrs. Glaneman, Mr. Mountain, Mrs. Ott, Mrs. Fine, and Mr. Stein attending the meeting live and Mr. Kennedy attending on a virtual platform.

II. ROLL CALL

President	Mr. William C. Stein, Jr.
First Vice President	Mrs. Carol F. Flament
Second Vice President	Mrs. Sherrie L. Garry
	Mr. Paul M. Mountain
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
	Mrs. Sarah Fine
	Ms. Harley Bobnar
Participating through Virtual Platform	Mr. Gene R. Kennedy

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Solicitor	Mr. Timothy R. Berggren
Director of Finance & Board Secretary	Ms. Kimberley Moore

III. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

In honor of School Director Recognition Month, Mr. Skrinjorich presented the Board members with certificates for their commitment and time they volunteer. Mr. Skrinjorich stated their work is vital to the success of our students and schools by making key decisions that drive public education. Mr. Skrinjorich thanked all the Board members for their dedication to the Ringgold School District.

IV. SECRETARY'S REPORT

No Report.

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept following minutes as presented:

A. Regular Board Meeting of Wednesday, December 15, 2021

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

The Mon Valley Career and Technology Center was taking a display to World of Wheels in Pittsburgh, Pennsylvania the upcoming weekend to show their progress.

VII. INTERMEDIATE UNIT 1 REPORT – MRS. OTT

The next meeting is January 21, 2022.

VIII. SHASDA REPORT – MRS. OTT

SHASDA members met on December 16, 2021 to receive updates.

IX. PSBA REPORT – MRS. OTT

PSBA conducts various training sessions in addition to the new school director training. Emails are sent out to all Board members to inform them of the trainings PSBA offers.

X. SOLICITOR'S REPORT – MR. BERGGREN

No Report

XI. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting to discuss the following items:

- A. Legal Action Involving the District and Receive Legal Counsel**
- B. Student Discipline**
- C. Labor Grievance**
- D. Personnel**

XII. VISITORS’ REQUESTS TO ADDRESS THE BOARD

Francne Smith Education & Communication	Donora, PA	<u>Topic:</u> Special
Tabitha Ike Education Support & Curriculum	Monongahela, PA	<u>Topic:</u> Special
Brooke Dolen		<u>Topic:</u> Mask Policy
Josh Taylor & Transparency	Monongahela, PA	<u>Topic:</u> Mask Policy
Clyde Wilhelm	Nottingham, PA	<u>Topic:</u> Mask Policy
Chalee Carcella	Finleyville, PA	<u>Topic:</u> Mask Policy
Christine Cox Contact Tracing	Monongahela, PA	<u>Topic:</u> Mask Policy &
Nicole Taylor	Finleyville, PA	<u>Topic:</u> Mask Policy
Mike Carcella	Monongahela, PA	<u>Topic:</u> Mask Policy
Mason Haid	New Eagle, PA	<u>Topic:</u> Mask Policy
Brittany Macioce Communication	Finleyville, PA	<u>Topic:</u> Mask Policy &
John Sperandio	Monongahela, PA	<u>Topic:</u> Mask Policy
Braylynn Romito	Monongahela, PA	<u>Topic:</u> Mask Policy
Emma Ott	Eighty Four, PA	<u>Topic:</u> Mask Policy

Tiffany Stotka

Monongahela, PA

Topic: Mask Policy

Alisha Dibernardo

Monongahela, PA

Topic: Mask Policy

PRESENTATION BY AUDITORS

Cypher & Cypher auditors performed an audit of the Ringgold School District's financial statements for the year ending June 30, 2021, because it is a requirement of the Pennsylvania School Code. The financial statements are the responsibility of the school district's management. Cypher & Cypher conducted the audit in accordance with governmental auditing standards. The auditor's opinion is unmodified. The auditors also conduct a single audit to report the compliance of rules and regulations and internal controls at the financial statement level and operation of the federal program. The auditors found no significant deficiencies in the financial reporting systems. The General Fund had total revenues of \$48,374,760 and total expenditures of \$48,274,053. The General Fund total balance is \$5,796,120. The Cafeteria Fund operated at a net loss of \$(187,110) with total revenues of \$1,414,274 and total expenditures of \$1,601,384. The Cafeteria Fund's net position balance is \$1,253,586. Other significant fund balances include Capital Projects Fund of \$9,239,258 which is mostly borrowed funds, Capital Reserve Fund of \$3,253,982, Debt Service Fund of \$7,204,106, and Retirement Obligations Fund of \$2,143,226. The auditors are advising the District to be careful since they are currently receiving COVID-19 relief funds that may not be available ever again. Ringgold School District is conservative with its budget for revenues and precise with its budget for expenditures. 46.31% of every dollar comes from the taxpayers.

XIII. COMMITTEE REPORTS

A. Business and Financial Services –Chairperson: Mrs. Flament **Co-Chairpersons: Ms. Bobnar and Mrs. Glaneman**

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament and seconded by Mrs. Garry, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament and seconded by Mrs. Garry, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Motions 3 through 6 as stated below:

3. Payment to HHSDR Invoice #12 – Phase 1

To approve payment to HHSDR in the amount of \$5,346.53 for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project. Payment of invoice #12 will be made from the Capital Projects Fund.

4. Payments for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

To approve payment to Allegheny City Electric, Inc. for Invoice #7 in the amount of \$22,238.64, Caliber Contracting Services, Inc. for Invoice #7 in the amount of \$387,961.24, East West Manufacturing & Supply, Inc. for Invoice #6 in the amount \$297,725.35, First American Industries, Inc. for Invoice #7 in the amount of \$38,783.94, for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) Project. Payment of the invoices will be made from the Capital Projects Fund.

5. Payment to HHSDR Invoice #3 – Phase 2

To approve payment to HHSDR in the amount of \$23,400.00 for Phase 2 Renovation Ringgold High School project. Payment of invoice #3 will be made from the Capital Projects Fund.

6. Payment to HHSDR Invoice #3 - FMS

To approve payment to HHSDR in the amount of \$8,625.00 for the Finley Middle School Demolition project. Payment of invoice #3 will be made from the Capital Reserve Fund.

7. Approval of Cypher & Cypher Annual Audit

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament and seconded by Mrs. Glaneman, to approve a motion to accept the Cypher & Cypher Annual Audit and Interfund Transfers and Budget Transfers for the school year ending June 30, 2021.

8. Resolution Regarding a Tax Increase

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament and seconded by Ms. Bobnar, to accept a change order from East West Manufacturing & Supply

Company, Inc., approved by the architects HHSDR, in the amount of \$6,126.00 for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project. A copy of Change Order HC-1 is attached for review.

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to approve Motions 9 and 10 as stated below:

9. Resolution For Setting Tax Collectors' Bond

To approve the following Resolution for setting tax collectors' bond:

WHEREAS, The Tax Collectors of the Boroughs of Donora, New Eagle, and Finleyville, and the Townships of Carroll, Nottingham, and Union, have been elected for a four year term at the November, 2021 Municipal Election and are required by the Local Tax Collection Law to enter into a surety bond to the Commonwealth of Pennsylvania for all taxes to be collected; and

WHEREAS, It is necessary for the School District to certify the approximate amount of the real estate and per capita school taxes to be levied under the School Code, and to certify the amounts of the respective tax collectors' bonds;

BE IT RESOLVED by the Board of School Directors of the Ringgold School District of Washington County, Pennsylvania, that the surety bonds of the elected Tax Collectors of the Townships and Boroughs which constitute the Ringgold School District shall be set as follows:

<u>Tax Collector</u>	<u>Approximate Amount Collected</u>	<u>Amount of Bond</u>
Carroll Township	\$ 4,352,616.10	\$ 1,305,784.83
Donora Borough	\$ 1,508,829.39	\$ 452,648.82
Finleyville Borough	\$ 287,473.56	\$ 86,242.07
New Eagle Borough	\$ 1,090,660.51	\$ 327,198.15
Nottingham Township	\$ 4,081,813.80	\$ 1,224,544.14
Union Township	\$ 4,911,012.37	\$ 1,473,303.71

The amounts of the respective Bonds do not exceed the estimated amount of the sum of the real estate and per capita taxes levied under the School Code and the amounts certified by the respective Townships or Boroughs and the Bonds are to be approved by the Court of Common Pleas of Washington County, Pennsylvania.

10. Amendment to District's HRA Plan

To amend the District's HRA Plan effective December 31, 2021, to align the Plan with changes made as a result of COVID-19 and recent law changes.

**B. Personnel and Administration – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Flament and Mr. Kennedy**

1. Resignation of Personnel

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve the resignations of the following personnel.

James Klugh – 7th and 8th Grade Principal for Ringgold Middle School, effective on or before the completion of a 60 day hold period.

Joe Ianovalle – Bus Driver for the Ringgold School District

Rod Marraccini – Substitute custodian for the Ringgold School District

2. Letter of Retirement

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry and Mrs. Glaneman to accept the following letters of retirement:

Rose Ellen Crompton – Teacher at Ringgold Elementary School North effective the last working day of the 2021-2022 School Year. Mrs. Crompton is retiring under the Early Retirement Incentive Program approved at the November 17, 2021 Board meeting.

Deborah Snodgrass – Head Custodian at Ringgold Middle School effective end of the day June 30, 2022. Mrs. Snodgrass is retiring under the Early Retirement Incentive Program approved at the November 17, 2021 Board meeting.

Andrew Revetta – Head Custodian at Ringgold Elementary School South effective end of the day June 30, 2022. Mr. Revetta is retiring under the Early Retirement Incentive Program approved at the November 17, 2021 Board meeting.

3. Employment of Personnel

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament to employ the following individuals, pending proper documentation:

Ashli Gilbert – Principal for Ringgold Elementary School South at an annual salary of \$98,000.00 and will remain the Act 93 Compensation Plan.

Kaitlin Kenny – English Teacher for Ringgold High School at a salary of \$41,000 – Step 1 – Master's Degree.

Jessica Morgan – Social Studies Teacher for Ringgold Middle School at a salary of \$41,000 – Step 1 – Master's Degree.

Lynn Price – Full-time Bus Driver for the Ringgold School District

Grace Snyder - an Accounting Specialist at an annual salary of \$40,000.00 and to be part of the Administrative Assistants Agreement and with a six month probationary period.

4. Addition to the Substitute Roster

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to add the following people to the substitute roster, pending proper documentation:

Custodian

Larry Coppi	Monongahela, PA
Deborah Snodgrass	Monongahela, PA
Andrew Revetta	Monongahela, PA

5. Approval of Employment Contract

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept and approve a five-year employment contract: Executive Assistant to the Superintendent and Finance Coordinator.

6. **Approval of Resolution to Nominate a Candidate for IU #1 Board of Directors**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament and Mrs. Garry, to approve a motion adopting the Resolution to nominate Mrs. Maureen Ott as a candidate to serve on the Intermediate Unit 1 Board of Directors. A copy of the Resolution was enclosed in the Board packets.

C. **Curriculum, Education & Technology – Chairperson: Mrs. Glaneman**
Co-chairpersons: Mrs. Flament and Ms. Bobnar

1. **Expulsion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve a motion to accept and approve the Agreement between the District and the parents of Student “A”, whereby Student “A” shall be expelled from the Ringgold School District under the terms contained in the Agreement.

2. **Request To Attend Conference**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to grant permission for the following conference:

Athletic Department
Wesley Siko

Pennsylvania State Athletic Directors
Association Conference
Hershey Lodge
March 15, 2022 - March 18, 2022

TOTAL COST

\$1,296.04

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to approve Motions 3 through 9 as stated below:

3. **Amendment of Contract for Services**

To approve a motion approving the First Amendment to the contract between the District and Studer Education Group to amend: the specific name of this service provider; delaying the start of services until January 1, 2022 and continuing through March 31, 2025; and revising the invoice and payment schedule.

4. Approval of Purchasing English as a Second Language - Teaching Services

To approve the purchase of teaching services for grades K-4 from Allegheny Intermediate Unit. An estimate for teaching services for the remainder of the 2021-2022 school year at approximately \$52,944.50. A copy of the estimate is included in the Board packet. The district will be invoiced for actual costs based on services delivered.

5. Approval of Purchasing Trans Perfect Services for February 2022 - February 2023

To approve a motion agreeing to the 2022-2023 Memorandum of Understanding with the Allegheny Intermediate Unit for translation services for English learners, through Trans Perfect. A copy of the memorandum was included in the Board packet.

6. Approval of Purchasing Amplify Professional Development Services

To approve a motion for the purchase of professional development services related to the use of Amplify, a supplemental reading and math resource, at a cost of \$7,500 for the remainder of the 2021-2022 school year. A copy of the quote for services was included in the Board packet.

7. Approval of Moodle US Professional Development Services

To approve a motion for the purchase of professional development services related to the use of Moodle, the District's learning management system on February 2, 2022 and February 18, 2022. A copy of the proposal including an estimate of \$6,000 was included in the Board packet.

8. Approval of Purchasing HP Touchscreen Chromebooks

To approve the purchasing of 450 HP Chromebook 11MK G9 touchscreen Chromebooks from CDWG at a cost of \$124,200.00 based on PEPPM 2022 contract pricing with funds to be taken from the ARP EESER funding. A copy of the contract and quote was included in the Board packet.

9. Approval of Purchasing Laptops for Project Lead the Way

To approve a motion for the purchase a classroom set of laptops for Project Lead the Way, at a cost of \$49,690.20 for thirty (30) laptops. The laptops are necessary to meet the technical requirements for Project Lead

the Way curriculum, because student chrome books cannot support the required tools. The laptops will be purchased with ARP-ESSER funding. A copy of the quote was included in the Board packet.

D. Athletics – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Fine and Mr. Kennedy

1. Appointment of Coach

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to hire the following coaches. Salaries will be based on the 2021-2022 budget. Appointments are subject to contract documents prepared by the Administration and Solicitor.

Winter Coaches

- 1. Boys Basketball**
 - a. Robert Ramsey – Volunteer JV/Varsity Assistant Coach (annual contract)
- 2. Winter/Spring Track and Field**
 - a. Elizabeth Smith – Varsity Assistant Coach at a salary of \$3,600.00 (contract follows head coach)

Spring Coaches

- 1. Baseball**
 - a. Chris Szalay – Assistant Varsity Coach at a salary \$3,121.20 (annual contract)
 - b. Brandon Wyvratt – Assistant Varsity Coach at a salary \$3,193.62 (annual contract)
 - c. Joe Pusatere – Head JV Coach at a salary \$2,040.00 (annual contract)
 - d. Jeff Lessman – Volunteer JV/Varsity Assistant Coach (annual contract)
 - e. Dave Ray – Volunteer JV/Varsity Assistant Coach (annual contract)
 - f. Walter Cameron, Jr. – Volunteer Assistant Coach (annual contract)
- 2. Softball**
 - a. Natalie Adams – Assistant Varsity Coach at a salary \$3,057.78 (annual contract)
 - b. Alissa Nollf – Assistant Varsity Coach at a salary \$2,040.00 (annual contract)

3. **Track & Field**

- a. **Gary Shawley** – Assistant Varsity Coach at a salary \$4,057.78 (annual contract)

2. **PIAA Championship Requests**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to authorize any athlete(s) and/or team(s) to attend the PIAA State Championships, if they were to qualify. The following are the dates for each trip:

- a. **Competitive Spirit** – January 28-29, 2022 in Hershey, PA
b. **Wrestling**
Team Championships – February 10-12, 2022 in Hershey, PA
Individual Championships – March 10-12, 2022 in Hershey, PA
c. **Swimming** – March 16-19, 2022 at Bucknell University in Lewisburg, PA
d. **Boys and Girls** Basketball – March 24-26, 2022 in Hershey, PA

Each trip would include lodging, travel (transportation and tolls), and meals for all coaches and athletes. Exact estimate would be calculated based on the size of each team or how many individuals qualify.

3. **Use of Facility Requests**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to approve the following Use of Facilities requests. The following requests and approvals for use of facilities are subject to the terms and conditions of the Ringgold School District's Health and Safety Plan, the Ringgold School District's Athletic Policies and Procedures, and the District's use of School Facilities and Grounds Policy #707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District's students and staff. Failure of any group to strictly follow the requirements and conditions as provided for above shall result in the group's permission to use the District's facilities being revoked.

1. Ringgold Elementary North PE Kids Heart Challenge & Gear Competition

- a. Use of RESN Gymnasium and Cafeteria for activities for Feb. 14-16.
- b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

2. RESN 4th Grade Committee

- a. Use of the RESN Gymnasium and Cafeteria for 4th grade activities on Feb. 10th.
- b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

E. Health and Nutrition – Chairperson: Ms. Bobnar Co-chairpersons: Mr. Mountain and Mrs. Fine

No Report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mrs. Fine

1. Amendment to ARP ESSER Health and Safety Plan

The Board, by a 4-5 vote to the call of the roll of the nine members participating, failed to approved a motion by Mr. Mountain, seconded by Mrs. Ott to amend the District's Health and Safety Plan so that the wearing of masks is only required when mandated.

Voting Yes – Messr,: Kennedy and Mountain, Mesdames: Flament and Ott

Voting No – Messr,: Stein, Mesdames: Bobnar, Fine, Garry, and Glaneman

G. Facilities, Planning, and Transportation – Chairperson: Mr. Kennedy – Co-chairpersons: Mrs. Garry and Mrs. Glaneman

1. Amendment to Transportation Contract

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve a motion amending the July 1, 2021 contract with DMJ Transportation, Inc. to include the services of an aide at the cost of \$90 per day. A copy of the addendum was included in the Board packet.

XIV. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:45 PM.



**Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors**